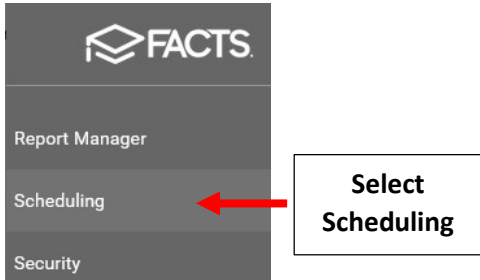
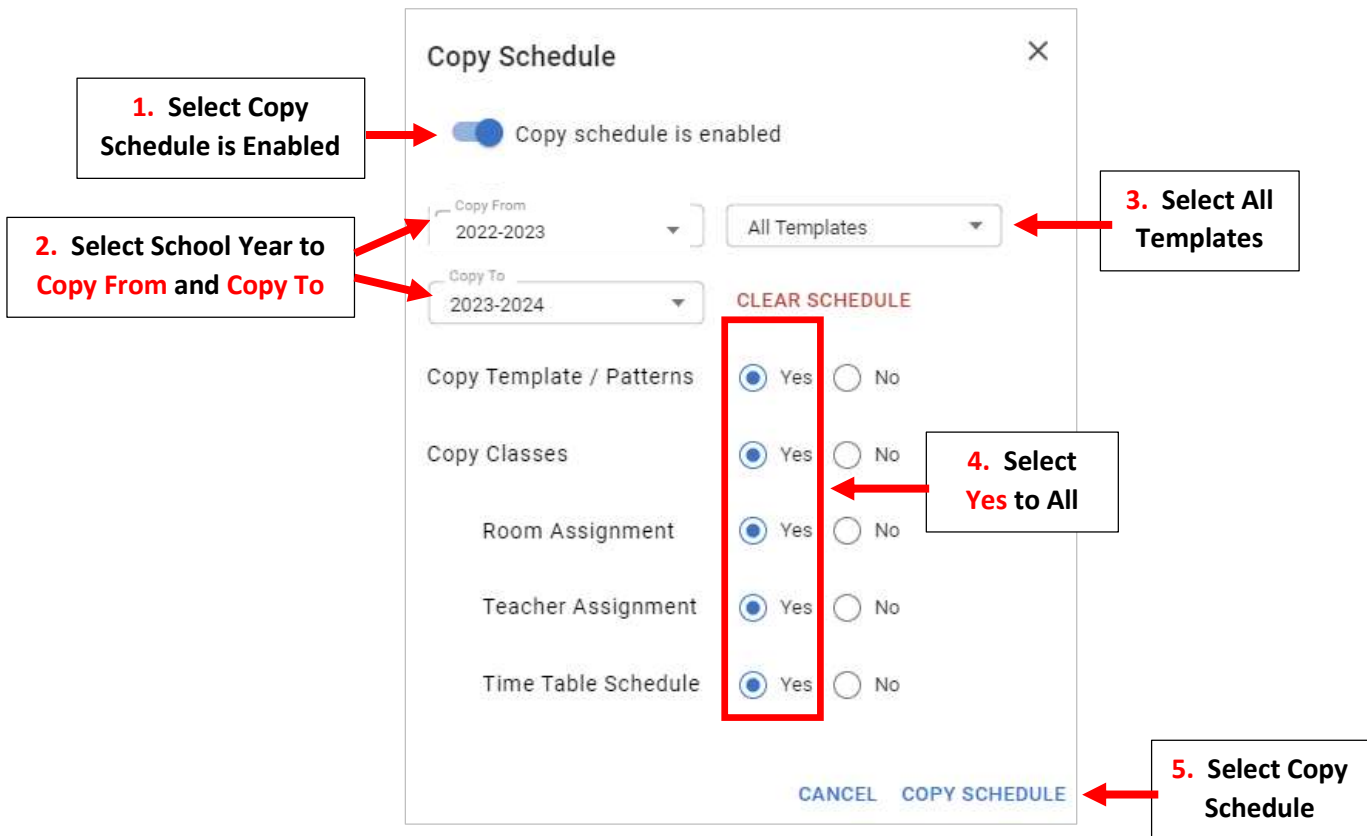
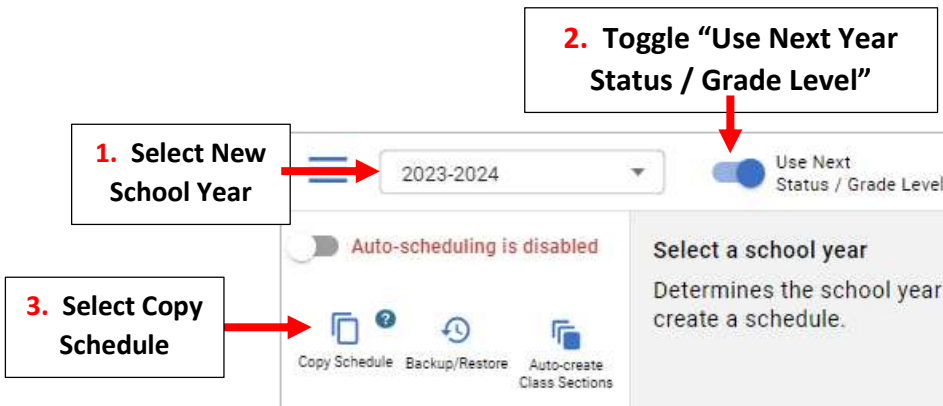


Copying Schedule - End of Year Progression in FACTS


Select **Scheduling** from the main menu



Select **New School Year** from dropdown and verify **"Use Next Year Status / Grade Level"** is turned to turn **"On"**.
Select **Copy Schedule**



You will Receive the Following Message once Completed

 Schedule successfully copied. 