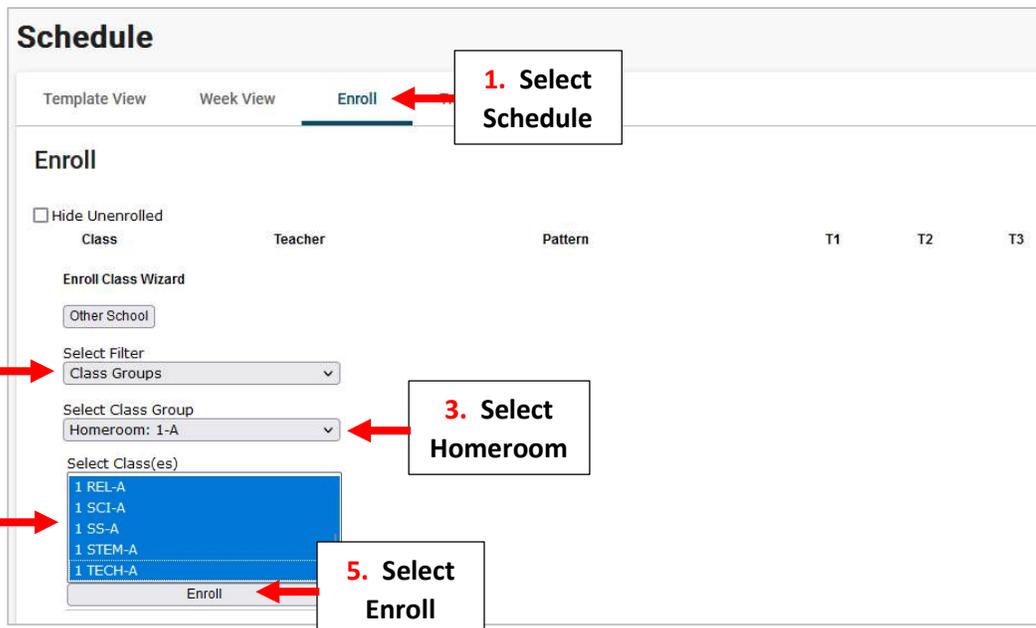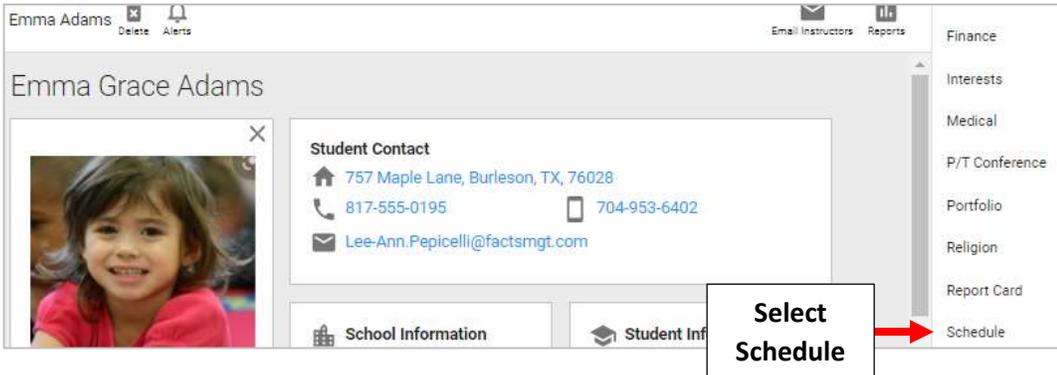# Enrolling an Individual Student in Classes in FACTS SIS

Once logged into FACTS please select Student > Select the Child's Name on the Left, and then Schedule on the Right Menu Bar

Select Schedule

1. **Select Schedule**
2. **Select Class Groups**
3. **Select Homeroom**
4. **Drag Mouse over Classes to Select**
5. **Select Enroll**

Student is now Enrolled in all Selected Classes