Please Note: You will need to Logout and Back into FACTS for Change to Take Affect

From Main Menu please select Configuration



Select System Defaults



Select New Enrollment Year from "Default Enrollment Year" Dropdown

| Default Enrollment Year | |
|---|---|
| Default Enrollment Year controls the school year for admissions ar without authorization from the Admissions Director. | nd reenrollment. Do NOT change Default Enrollment |
| 2023-2024 | New Year |

Select Save to Save your Changes.

Please Note: You will need to Logout and Back into FACTS for Change to Take Affect

| Default Enro | ollment Year | |
|--|--|--|
| Default Enrollment Enrollment Year wi | t Year controls the school year for a ithout authorization from the Admis | dmissions and reenrollment. Do NOT change Default sions Director. |
| 2024-2025 | sr | • |
| Home Dash | board Options | |
| School Options all | ows administrators to control what | displays on Home Dashboards. |
| Display Calend | lar 🛛 Display Announcements | 0 |
| Save | Select Save to Save your Changes | |