Creating a Parent Account in FACTS SIS
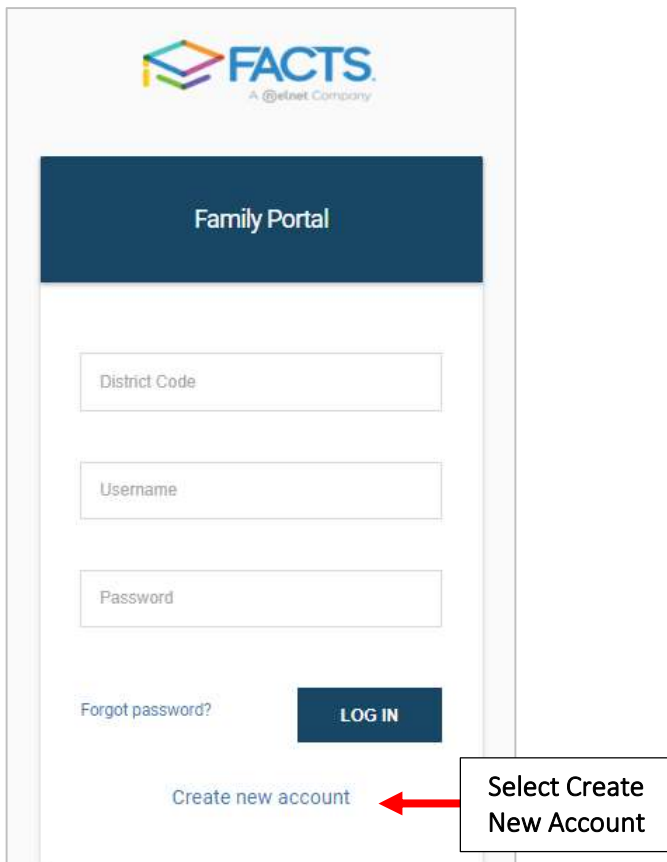
In an Internet browser window, navigate to **https://factsmgt.com**. Select "Log In Here"
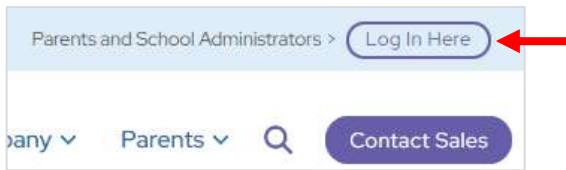
Select Family Portal Login
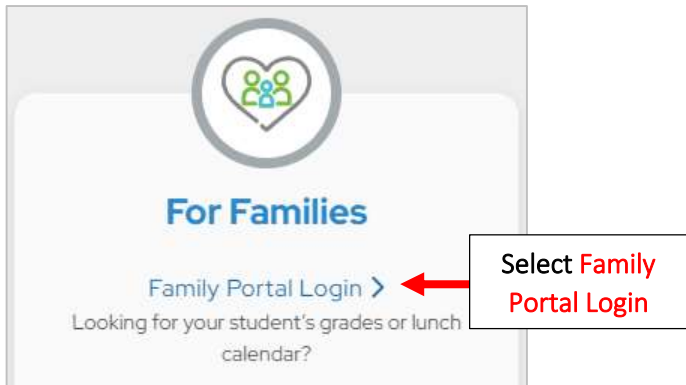
Select Create New Account

Enter your School's District Code and the Email address on file with your school. Select Create Account

Create Family Portal Account

District Code

→ Enter School's District Code

Email Address

→ Enter your Email address

This allows a user to create a username and password if their email is tied to a person in FACTS SIS

Back to log in | CREATE ACCOUNT → Select Create Account

An email will be sent to email address entered that includes a link to create your Family Portal login. **Please Note: The link is only active for 6 hours**

FACTS
A nelnet COMPANY

Family Portal Login

District Code:
District Code Provided by School

Email:
janedoe@email.com

Create Account | Back to Login

An email has been sent to janedoe@email.com. Please check the email and click link provided to gain access to page where you can create your name and password. For security purpose that link will only be active for 6 hours

Create Account | Back to Login

→ An email will then be sent to email address entered

When email is received "Click to create your Family Portal Login"

Create New FACTS Family Portal Account

FT email@renweb.com on behalf of FACTS Technical Support <autoemail@renweb.com>
To ○ marielaubach@yahoo.com

This email is in response to your request to create an account for FACTS Family Portal. Please click the link below to create your username and password. The link below will remain active for 6 hours. If you did not make this request please contact your FACTS school administrator.

Once you click the link below, you will have 6 hours to create your login credentials.

Click to create your Family Portal login → **Click Link to Create Account**

FACTS Technical Support Team

Enter a Username and Password. Click "Save Username and/or Password"

Change/Create Password

Name	Person ID	Username	Password	Confirm
Jane Doe	1202587	janedoe	••••••••	••••••••	Save Username and/or Password

Enter Username and Password

Click Save Username and/or Password

You will receive Confirmation when Succesfully Created

Username/Password successfully updated.

Confirmation when Succesfully Created

Change/Create Password

Name	Person ID	Username	Password	Confirm
Jane Doe	1202587	marielaubach	••••••••		Save Username and/or Password

Return to https://factsmgt.com, select Parent Log in. Enter your School's District Code, Username and Password to log into FACTS SIS

FACTS
A nelnet COMPANY

Family Portal Login

District Code:
District Code Provided by School

User Name:
janedoe

Password (case-sensitive):
••••••••

Forgot User Name/Password?

Parent | Student | Staff

Login

Enter your School's District Code, Username and Password

FACTS Family Portal is a private and secure parents' portal that allows you to view academic information specific to your children, while protecting their information from others.

You may view your child's grades, attendance, homework, and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary