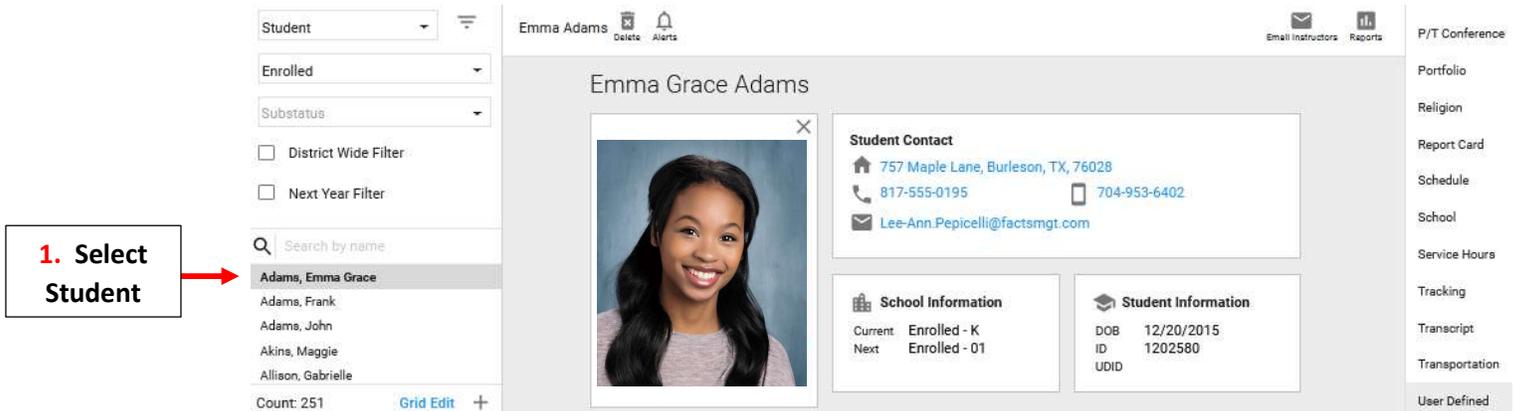


# Entering HS Placement Information in FACTS SIS

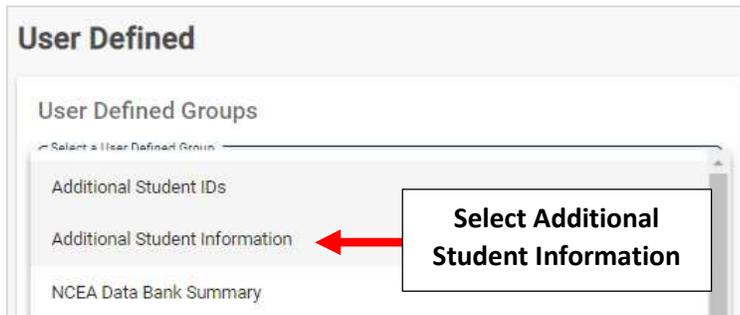
From the Main Menu please select **Students**



Select **Student** and then **User Defined** Field from Right Side menu

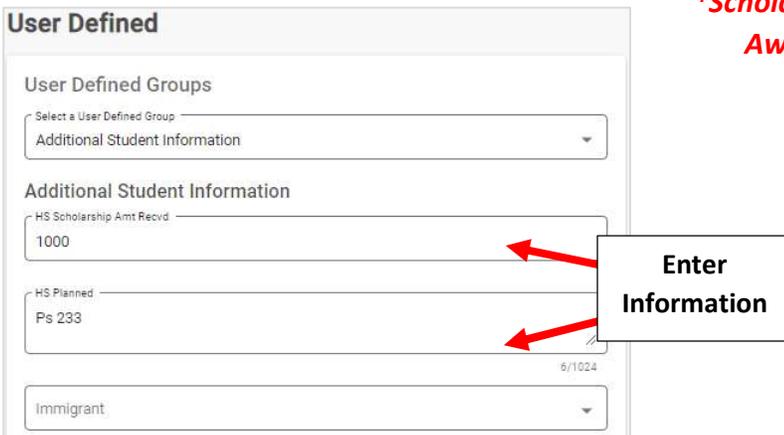


Select **Additional Student Information** from **User Defined Groups** Dropdown



**2. Select User Defined Field**

Select **Field** and Enter Information



**\*Scholarship Amount is the Total Scholarship Amount\*  
Awarded, from All Sources/Schools (even if not  
attending the school), for All 4 Years**

Select **Save** to **Save** your Changes

Primary Learning Device Shared
Learning Device Type
Internet Access Barrier
Internet Access Type
<input type="button" value="Save"/>

Select **Save** to **Save**  
your Changes

