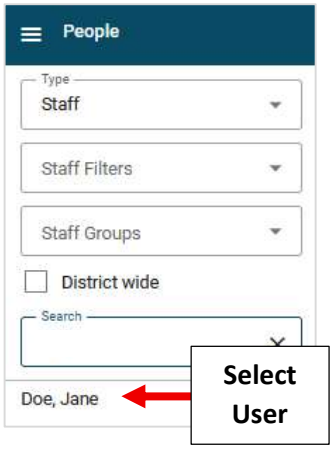
How to Create a Parent or Staff Account in FACTS SIS

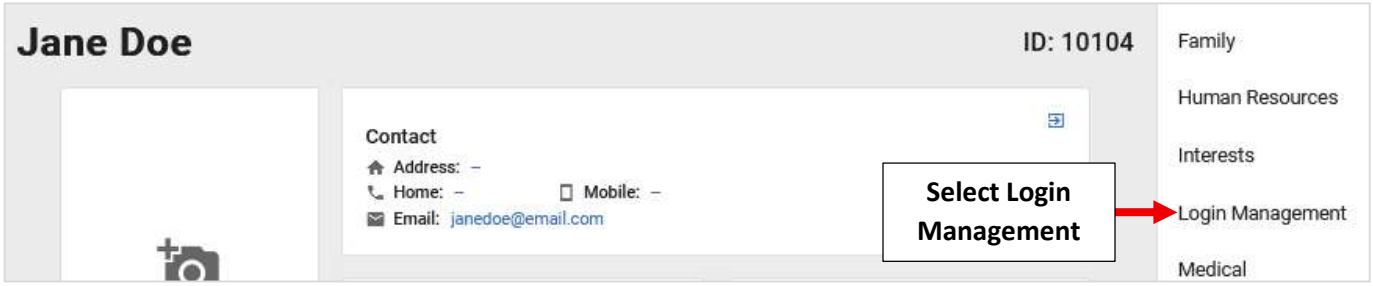
From Main Menu Select User Group (Family Individual or Staff)



Select User to Open their Dashboard



Select Login Management on Right Side Menu



Check the Send Create Account Invite Checkbox and Select Save to Send Invite

